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Edith Stein Catholic Academy Trust
(A Company Limited by Guarantee)

Registered in England and Wales, Company No 07721932

Headteacher: Matthew Quinn B.Ed (Hons), M.A., NPQH

Our Ref: MQ/SM

18 June 2020

Dear Year 10 Parent or Carer

I wrote to you earlier this week to outline our plans for the week of Monday 22nd June, when we will provide core subject 'face to face' teacher support for Year 10 students (RE, English, Maths and Science).

I can now confirm the detailed arrangements.

For the week of Monday 22nd June, two tutor groups will attend school each day

Monday 22 nd	Tuesday 23 rd	Wednesday 24 th	Thursday 25 th	Friday 26 th
10 Ca	10 Cl	10 Do	10 Mg	Remote learning at home
10 St	10 Mt	10 Te	10 Vp	

Attached to the bottom of this letter is a link to a form where we ask for you to confirm your child will attend on their allocated day and also to indicate if you give permission for your child to leave school at 1.40pm when lessons have finished. **Please submit this by 6.00pm on Sunday 21st June.**

We have to continue to meet the Government guidance of no more than 25% of a year group in at any one time, so there is no flexibility around the day your child can attend this provision – they must attend on the allocated day for their tutor group.

For Year 10 students who attend the keyworker provision they will attend this 'face to face' learning on their allocated day until 1.40pm when they will then return to their keyworker group for the afternoon session.

As students are in for most of the day, they will be required to wear uniform, however blazers are not required. Students must bring their books and equipment for the appropriate lessons each day.

What will happen during the Core Subject Day?

The two tutor groups each day have been arranged into eight groups, with teaching groups of approximately 7-8 students. These have been organised using information from both academic and pastoral staff and cannot be affected by student / parental preferences.

Students are asked to arrive at school promptly at 8.45am and gather on the sunken lawn, where there will be large marquees - which can be used in the event of rain. At 9.00am teaching staff will collect their group from the sunken lawn and move, via a hand washing activity, to their allocated classroom in Kolbe block, where your child will spend the majority of the core subject day. Each Lab has running water for hand washing and has been adapted to ensure 2m social distancing is possible.

Example Day

Period 1 will run from 9.20-10.20am. At the end of Period 1, the teaching group will remain in the same classroom and a teacher from another core subject will take over. Period 2 will run from 10.20-11.20am. Break will be from 11.20-11.40am, when students will be supervised on the sunken lawn to ensure social distancing is maintained. There will be no opportunity to purchase food or drink, so students must bring all refreshments with them.

At the end of break, students will return to their allocated room and then Period 3 will run from 11.40am to 12.40pm with a third subject specialist. Finally, Period 4 will run from 12.40-1.40pm with a fourth subject specialist subject. At 1.40pm, all students will be free to leave site and return home or to the keyworker provision. If you wish for your child to remain on site, arrangements will be made to facilitate this.

Below is a summary timetable for the core subject morning:

	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7	Group 8
Room allocation for the whole morning	Lab 1	Lab 2	Lab 3	Lab 4	Lab 5	Lab 6	Lab 9	Lab 10
Period 1	English	English	Maths	Maths	Science	Science	RE	RE
Period 2	Maths	Maths	English	English	RE	RE	Science	Science
	Break							
Period 3	Science	Science	RE	RE	English	English	Maths	Maths
Period 4	RE	RE	Science	Science	Maths	Maths	English	English
	End of Provision							

Please complete the form via the link below indicating whether your child will be able to attend this provision by 6.00pm on Sunday 21st June. Additionally, please indicate you give permission for your child to leave site at the end of the morning. If your child needs to remain on site then provision will be made to supervise them and they will need to bring work in to complete in the afternoon session as well as food for lunch.

[Permission Form](#) [\(please click on the link\)](#)

If your child was unable to attend school for academic mentoring, they can still join the provision being organised for the week of Monday 22nd and subsequent weeks.

We will write to you again early next week to confirm the detail for subsequent weeks.

Finally, just a reminder to complete the form by **Sunday 21st June, 6.00pm.**

Thank you for your continued support.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mr M Quinn', with a stylized flourish at the end.

Mr M Quinn
Headteacher