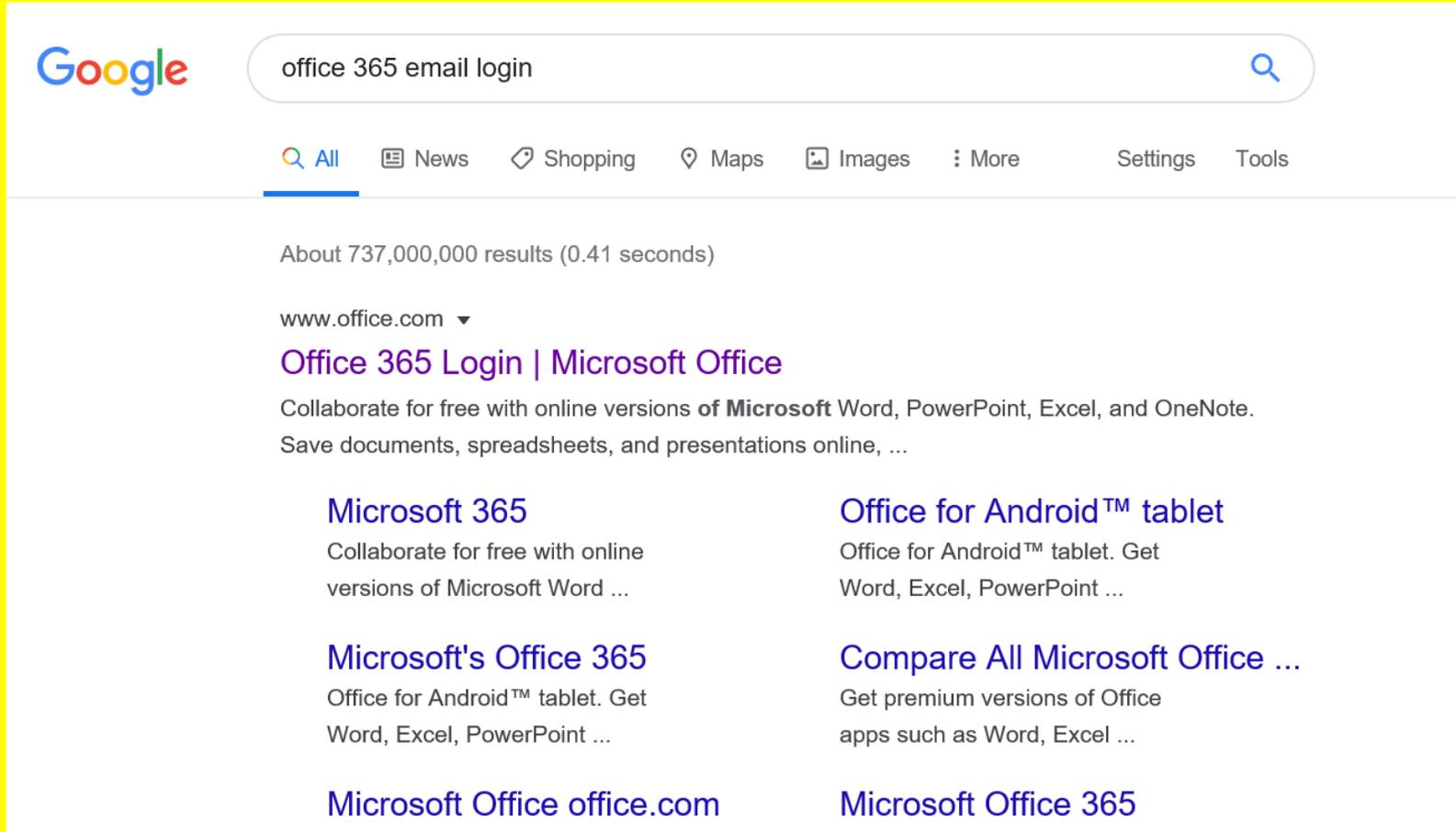


Office 365 School Email and OneDrive



Google Search and click the link



The image shows a screenshot of a Google search page. The search bar contains the text "office 365 email login". Below the search bar, there are navigation links for "All", "News", "Shopping", "Maps", "Images", "More", "Settings", and "Tools". The search results show "About 737,000,000 results (0.41 seconds)". The first result is from "www.office.com" and is titled "Office 365 Login | Microsoft Office". The description for this result is "Collaborate for free with online versions of Microsoft Word, PowerPoint, Excel, and OneNote. Save documents, spreadsheets, and presentations online, ...". Below this are several other search results, including "Microsoft 365", "Office for Android™ tablet", "Microsoft's Office 365", "Compare All Microsoft Office ...", "Microsoft Office office.com", and "Microsoft Office 365".

Google

office 365 email login

All News Shopping Maps Images More Settings Tools

About 737,000,000 results (0.41 seconds)

www.office.com ▼

Office 365 Login | Microsoft Office

Collaborate for free with online versions of **Microsoft** Word, PowerPoint, Excel, and OneNote. Save documents, spreadsheets, and presentations online, ...

Microsoft 365
Collaborate for free with online versions of Microsoft Word ...

Office for Android™ tablet
Office for Android™ tablet. Get Word, Excel, PowerPoint ...

Microsoft's Office 365
Office for Android™ tablet. Get Word, Excel, PowerPoint ...

Compare All Microsoft Office ...
Get premium versions of Office apps such as Word, Excel ...

Microsoft Office office.com

Microsoft Office 365

Sign in using your school computer/
email log in.

For example if your name is John Smith
(Year 7)

19smithjo@oaklandscatholicschool.org
(Year 8)

18smithjo@oaklandscatholicschool.org
(Year 9)

17smithjo@oaklandscatholicschool.org
(Year 10)

16smithjo@oaklandscatholicschool.org
(Year 11)

15smithjo@oaklandscatholicschool.org



Sign in

15smithjo@oaklandscatholicschool.org ✕

No account? [Create one!](#)

[Can't access your account?](#)

[Sign-in options](#)

Back

Next

Enter password you use for school computers

Oaklands
Catholic School & Sixth Form College

← [redacted]@oaklandscatholicschool.org

Enter password

●●●●●●●●●●|

[Forgotten my password](#)

[Sign in](#)

Oaklands Catholic School & Sixth Form College: By using this service, you agree to abide by our Acceptable Use Policy, a copy of which is available on request from IT Support.



Email

One drive documents

The screenshot shows the Office 365 home page. At the top left, there is a blue header with the Office 365 logo and the text "Office 365". To the right of the header is a search bar with a magnifying glass icon and the text "Search". Further right are icons for a notification bell, a gear (settings), and a question mark. Below the header, the main content area features a greeting "Good afternoon" on the left and a button labeled "Install Office" on the right. The central area contains a grid of application tiles. The first row includes "Start new" (a plus sign icon), "Outlook" (Outlook icon), "OneDrive" (OneDrive icon), "Word" (Word icon), "Excel" (Excel icon), "PowerPoint" (PowerPoint icon), "OneNote" (OneNote icon), and "SharePoint" (SharePoint icon). The second row includes "Teams" (Teams icon), "Class Notebook" (Class Notebook icon), "Sway" (Sway icon), "Forms" (Forms icon), and "All apps" (a right-pointing arrow icon). Three blue callout boxes are overlaid on the image: one labeled "Email" with an arrow pointing to the Outlook tile, one labeled "One drive documents" with an arrow pointing to the OneDrive tile, and one labeled "Teams" with an arrow pointing to the Teams tile.

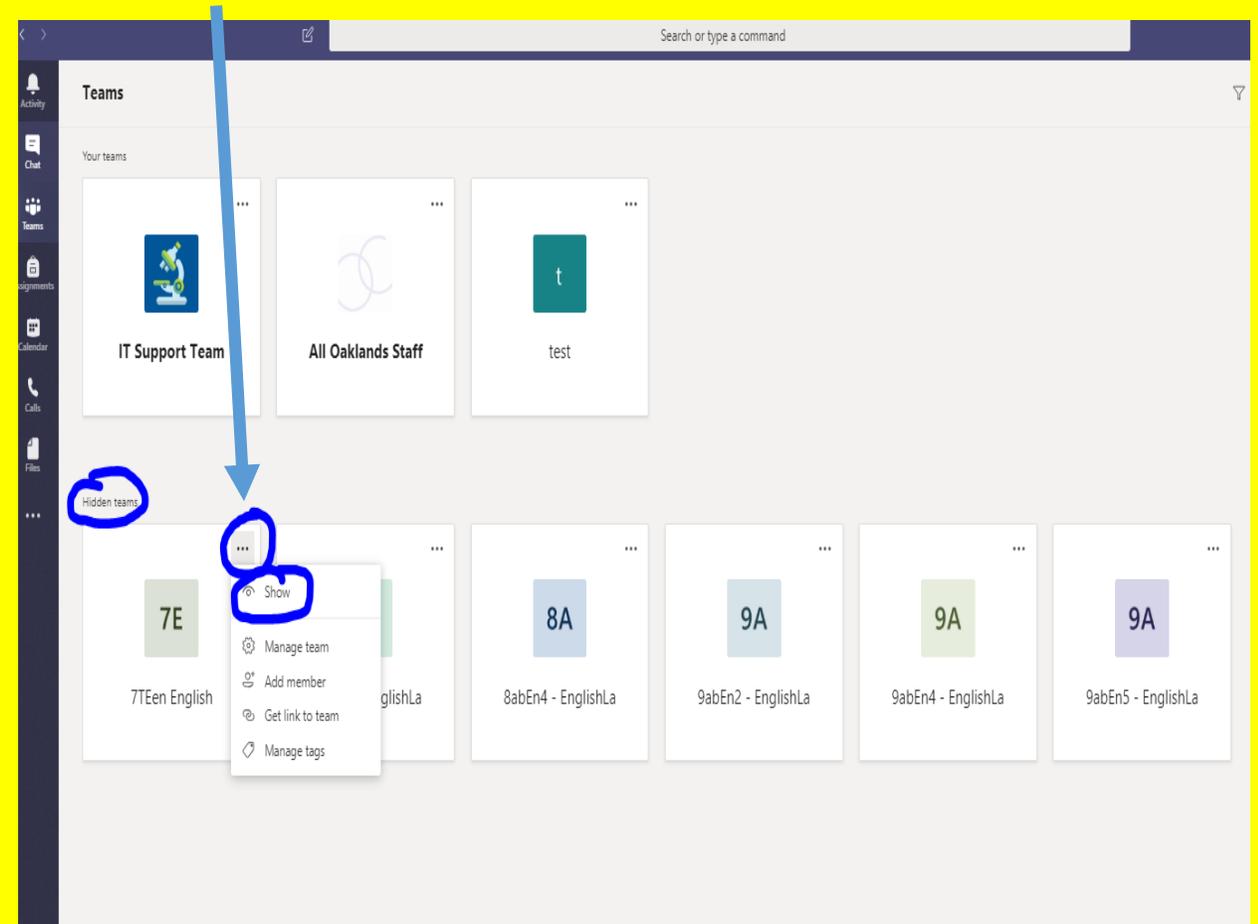
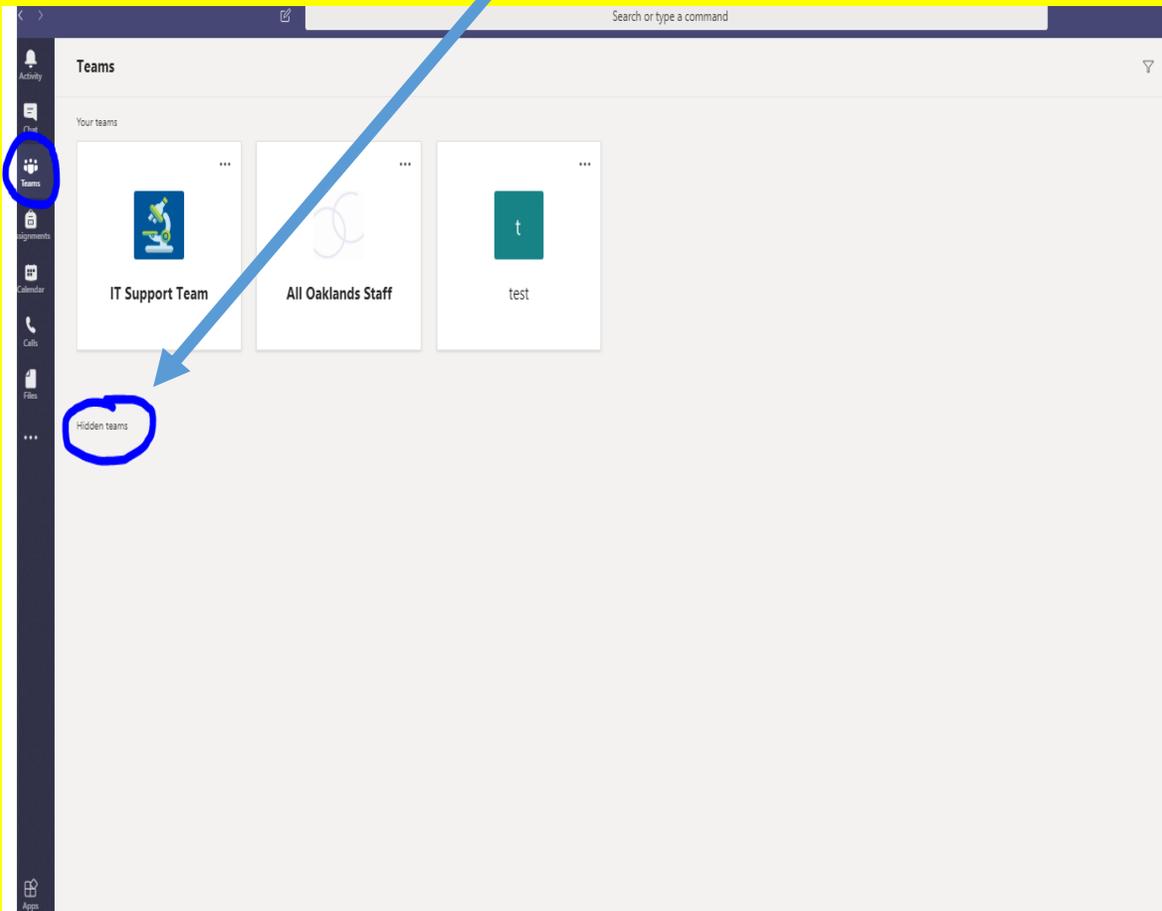
Teams

Teams-your classes will be listed here

Click on
a team

The screenshot shows the Microsoft Teams application interface. At the top, there is a dark blue header with the text "Microsoft Teams" on the left, a search bar in the center containing the text "Search for or type a command", and a user profile icon on the right. Below the header is a light gray bar with the word "Teams" on the left, a filter icon, a settings gear icon, and a button labeled "Join or create team" with a plus sign icon. The main area displays a grid of six team cards. Each card features a gray square icon with three white figures, representing a team. The team names are listed below each icon: "10XHi2 - History", "11ZMe2 - MediaStud", "EXLTueA4 - EXCEL", "11YHi2 - History", "EXLMonA5 - EXCEL", and "EXLTueB5 - EXCEL". A blue callout box on the left side of the screen contains the text "Click on a team" and an arrow pointing to the "10XHi2 - History" team card. The left sidebar contains navigation icons for Activity, Chat, Teams, Apps, and Help.

Sometimes (due to lack of use) a Class Team is **hidden** – see below to **unhide** them



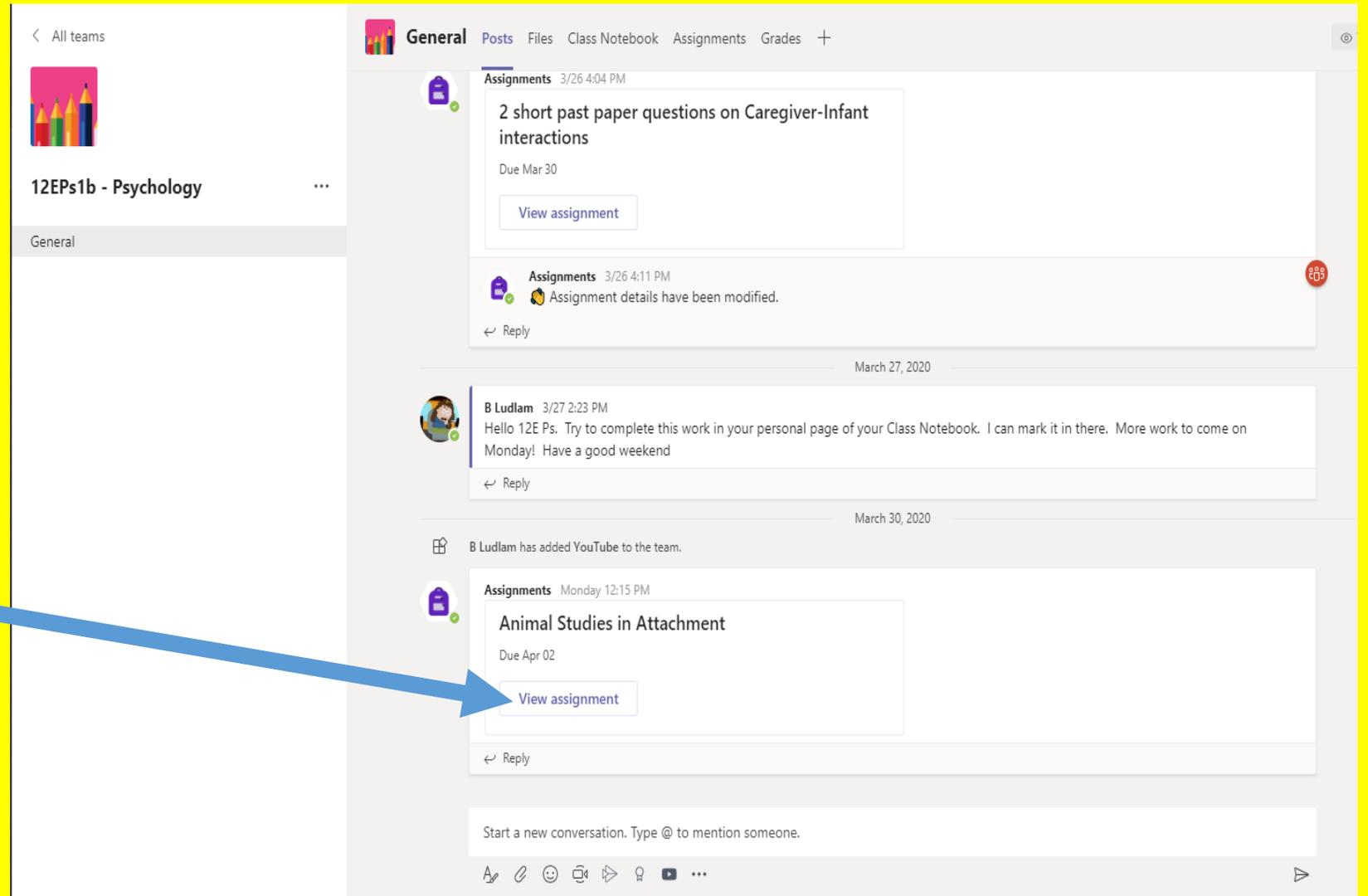
You can 'chat' with the other members of the class/ teacher about The work in **Posts** Always ask us if you do not understand what to do

The screenshot shows a Microsoft Teams chat window. At the top, there are tabs for 'General', 'Posts', 'Files', 'Class Notebook', 'Assignments', and 'Grades'. The 'Posts' tab is selected and circled in blue. Below the tabs, there is a 'Reply' button. The main content area shows two assignment announcements from 'Assignments' on 3/26. The first announcement is titled '2 short past paper questions on Caregiver-Infant interactions' with a due date of 'Due Mar 30' and a 'View assignment' button. The second announcement is a notification that 'Assignment details have been modified'. Below these is a date separator for 'March 27, 2020'. A chat message from 'B Ludlam' on 3/27 2:23 PM says: 'Hello 12E Ps. Try to complete this work in your personal page of your Class Notebook. I can mark it in there. More work to come on Monday! Have a good weekend'. Below the chat message is another 'Reply' button and a system message: 'B Ludlam has added YouTube to the team.' At the bottom, there is a 'Last read' separator and another assignment announcement from 'Assignments' on 12:15 PM titled 'Animal Studies in Attachment' with a due date of 'Due Apr 02'. At the very bottom, there is a text input field with the placeholder text 'Start a new conversation' circled in blue, followed by 'Type @ to mention someone.' and a toolbar with icons for text, link, emoji, video, voice, and more options.

How to get into your Assignments:

In the General section, under **Posts**, you can see when an assignment has been set

Click on **View assignment**



The screenshot shows a Microsoft Teams chat window for a team named "12EPs1b - Psychology". The "General" channel is selected. The chat history shows several posts:

- A post from "Assignments" (3/26 4:04 PM) titled "2 short past paper questions on Caregiver-Infant interactions" with a due date of "Due Mar 30" and a "View assignment" button.
- A post from "Assignments" (3/26 4:11 PM) stating "Assignment details have been modified." with a "Reply" button.
- A date separator for "March 27, 2020".
- A post from "B Ludlam" (3/27 2:23 PM) saying "Hello 12E Ps. Try to complete this work in your personal page of your Class Notebook. I can mark it in there. More work to come on Monday! Have a good weekend" with a "Reply" button.
- A date separator for "March 30, 2020".
- A post from "B Ludlam" (Monday 12:15 PM) stating "Animal Studies in Attachment" with a due date of "Due Apr 02" and a "View assignment" button.

A blue arrow points from the text "Click on View assignment" to the "View assignment" button in the "Animal Studies in Attachment" post.

Follow the instructions but ask in **Posts** if you are not sure

Use the links to learn more

The screenshot shows a Microsoft Teams interface. On the left, a sidebar displays 'All teams' with a team named '12EPs1b - Psychology' and a 'General' channel. The main area shows a chat message from the 'General' channel. The message is titled 'Animal Studies in Attachment' and is due tomorrow at 12:00 PM. It contains instructions for a task, reference materials, and student work. Two blue arrows point from the text on the left to the 'Instructions' and 'Reference materials' sections of the chat message.

General Posts Files Class Notebook **Assignments** Grades +

< Back

Animal Studies in Attachment Points
No points

Due tomorrow at 12:00 PM

Instructions

In your FILES section and your own Class Notebook Content Library you have plenty of resources to help you so the task on Slide 16. The half written answer is below as well as in your Classnotebook content library. Try to save your improved version into your own Class Notebook. Only you and I can see that page, not any other student in the group. You have until Tuesday to do this.

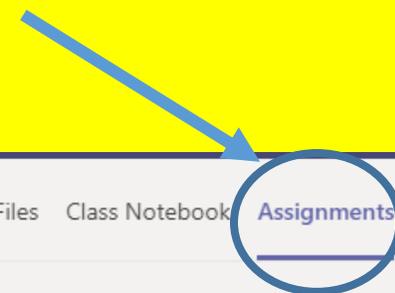
Reference materials

- Academic notes on Harlow's work
- Konrad Lorenz's imprinting work with geese
- Notes from Tutor2U on Konrad Lorenz
- Harry Harlow's experiments with Rhesus monkey babies

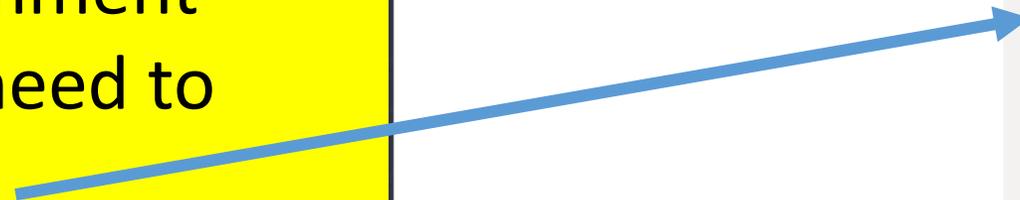
Student work

- Animal studies 16 mark E grade answer.docx

Or go straight into Assignments



Then you can click onto the assignment you need to do



The screenshot shows the Microsoft Teams interface for a team named '12EPs1b - Psychology'. The 'Assignments' tab is selected and circled in blue. The 'Assigned (3)' section lists the following assignments:

- 2 short past paper questions on Caregiver-Infant interactions
Due March 30, 2020 12:00 PM
- Animal Studies in Attachment
Due yesterday at 12:00 PM
- Schaffer's Stages of Attachment
Due April 13, 2020 2:30 PM

The 'Completed' section is currently empty.

How to send it to your teacher?

To send it to us:

Select
+ Add work

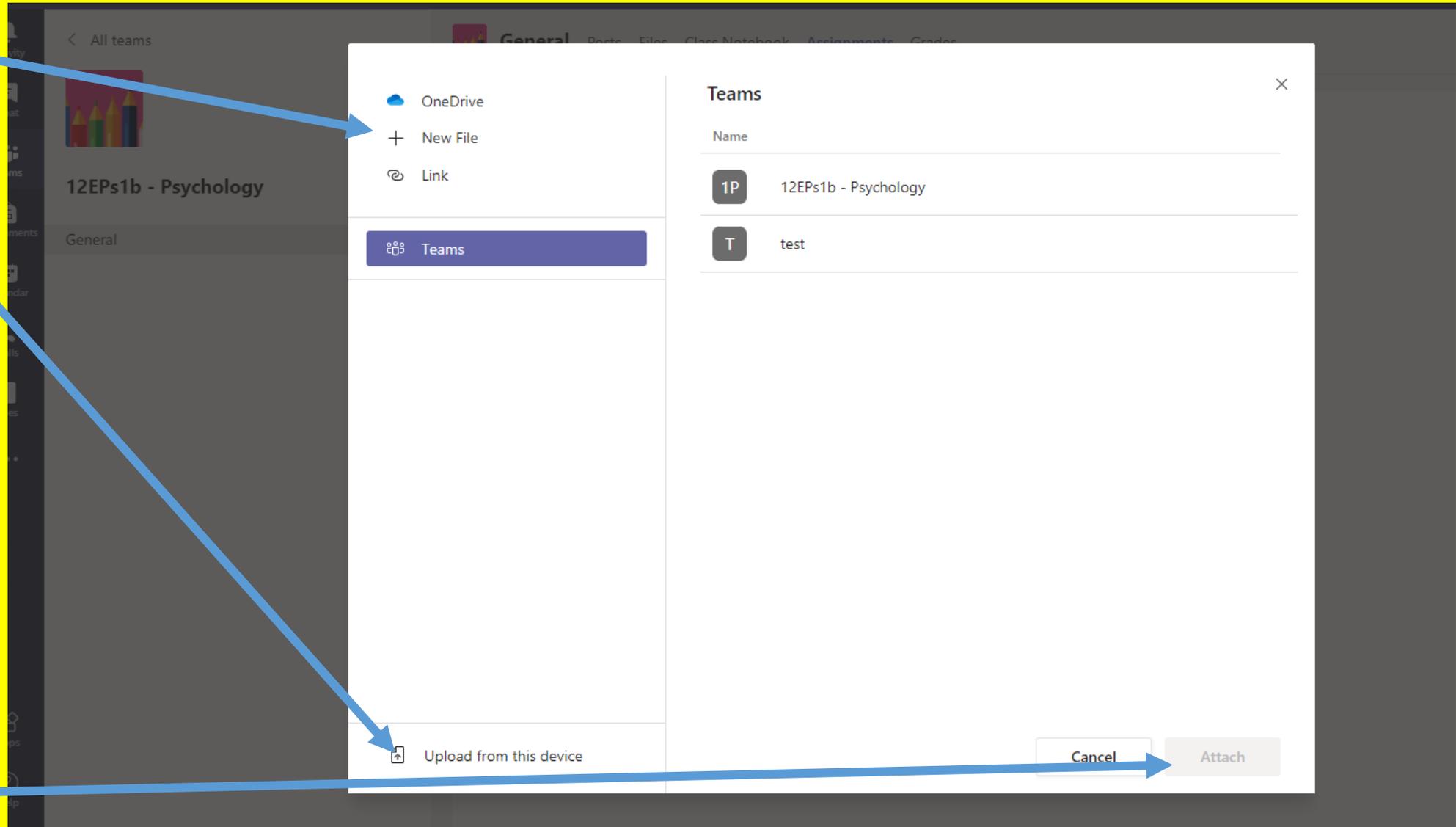
The screenshot shows a Microsoft Teams interface. On the left is a dark navigation bar with icons for Activity, Chat, Teams, Assignments, Calendar, Calls, Files, and Help. The main content area is titled '12EPs1b - Psychology' and 'General'. The 'Assignments' tab is active, showing an assignment titled 'Schaffer's Stages of Attachment' due on April 13, 2020 at 2:30 PM. The assignment has 'No points'. The instructions state: 'Happy Friday to you all, Please find attached some resources to cover our next area, Rudolph Schaffer's stages of attachment. read, make notes and upload them to Class Notebook in the Class notes section. Next Monday I am going to set you a short ket terms test on the Quizzes facility to test everything we have done so far on Attachment. Your upload can be directly typed in OR a picture of handwritten work.' Below the instructions are four reference materials: 'Psychology Unlocked - Four stages of attachment', 'Schaffer & Emerson's study', 'Schaffer and Emerson study pages 76-77.jpg', and 'Attachment Lesson 2.pptx'. At the bottom of the assignment page, there is a 'My work' section with a '+ Add work' button. A blue arrow points from the 'Add work' button in the screenshot to the 'Add work' text in the yellow background. Another blue arrow points from the 'Turn in' button in the screenshot to the text 'And then "Turn in" (or hand in as in UK schools!)' in the yellow background.

And then
"Turn in"
(or hand in
as in UK
schools!)

Either a file from
your **OneDrive**
cloud storage

or from the
device you are on
(phone/laptop
and so on)

Then **Attach**



If you are working off screen and simply following instructions and using resources on Teams:

- Take a picture of your work and email it in
and
- Let your class teacher know in [Posts](#) what you plan to do

or

- Attach it from your own device following the instructions on [slide 15](#)

Other Logins

- Please make sure you have written in your student planners your login details for
- [Seneca](#)- can get class codes from teachers or you can sign up yourself to access resources
- [Kerboodle](#)- See subject teachers / Heads of Department who use this
- [MathsWatch](#)- See your maths teacher

How To Join A Class On **Seneca Learning**

Step 1: Open an internet browser

Any browser except Internet Explorer will work

Step 2: Go to SenecaLearning.com

Step 3: Click on “Get Started” or “Sign Up”

Step 4: Create your account

If you don't know your parent email, then type: N/A

Step 5: Click on “Classes & Assignments”

You'll find this in the top menu

Step 6: Click on “Join Class”

It's the green button in the top right corner

Step 7: Type the code from your teacher

If you received a link instead, then open the link