

OAKLANDS CATHOLIC SCHOOL & SIXTH FORM COLLEGE

ANNUAL CONSENT FORM FOR SPECIFIC OFF-SITE LEARNING

Throughout the year Oaklands organises a number of routine visits and journeys away from the school site as part of the students learning experiences. Such visits take place during the school session times and tend to be local to the school area, or in locations which have immediate help and support available. Visits and journeys during the school day are an extension to their classroom activities and present no significant risk to the health and safety of the students.

All visits and journeys away from the school site must be approved by the Headteacher.

The purpose of this consent form is to enable parents/carers of children at the school to give their permission for their child to participate in frequent, local, curriculum focused visits and journeys away from the school during the school day. This consent will allow your child to leave the school site for a local visit on several occasions without having to sign a separate consent form for each visit.

Any trip which falls into Category 1 or 2 of the school's OFFSITE ACTIVITIES AND EDUCATIONAL VISITS POLICY may use a parental consent and medical form

Category 1

Routine visits to other schools and facilities

Category 2

Non-hazardous day visits such as museums, theatres, workshop events, geography field trips or college visits

Examples of such visits are:

- Local sports fixtures both during school hours and at set after school times
- Weekly swimming lessons
- Local visits to the local park, museums, churches, libraries, woodlands and other locally used outdoor sites, etc
- Town/village walks & the immediate countryside

Communication with parents

Signed parental consent must be obtained for all off site trips, activities and educational visits. The parental consent and medical form may also cover a programme of similar activities eg. sporting fixtures and Challenge Week. ***Student bulletins and the school website will be the main vehicle for communicating these types of activity where providing information too far in advance is not feasible.*** (Offsite Activities and Educational Visits policy).

One copy of the student consent and medical form will be kept on file and it will be the parents/carers responsibility to inform the school of any changes that may occur during your child's time at Oaklands. Parents/Carers will also be asked to update these forms annually during the data collection process at parents evenings.



Please find attached the parental consent and medical form which you are asked to complete in full and return to the Business Support Manager via Business Support. If you would like an electronic copy then please visit the Oaklands Website to download but this requires you to print off, complete, sign and return the form.

Name of child:

Year group:

Class / Tutor Group:

I have read this form and understand that I am only giving my consent to allow my child to participate in routine visits and journeys which take place mainly during school session times as an extension of their curriculum activities.

I understand that all such visits and journeys have been risk assessed, have been approved by the Headteacher, and follow the Local Authority's guidance.

ADDITIONAL MEDICAL INFORMATION

Please ensure that medical or other personal information currently provided by you and held by school with respect to your son/daughter has been updated. This must be provided in writing to the school office prior to any visit taking place.

Signed (Parent / Guardian).....

Your name (Please print)

Contact telephone number:

Date:

*** NB: Any visit that involves Adventure Activities (eg watersports), residential accommodation, is abroad, is a school led visit to sites with specific environmental hazards (eg: rivers or coastal fieldwork – Open Country), or is at a distance beyond which immediate help (from school or locally) is possible, will require specific Informed Consent from parents.**

Forms will be sent to parents as appropriate with respect to such visits

School Privacy Notice
Please follow the link
<http://www.oaklandscatholicschool.org/page/?title=Privacy+Notice&pid=174> or visit our website for more information

