



The Catholic Academy Trust in Havant

OAKLANDS CATHOLIC SCHOOL
AND
SIXTH FORM COLLEGE

Aerial Photography
ACADEMIC YEAR 2016/17

APPROVED BY GOVERNORS	DRAFT
REVISION DUE	September 2020
MEMBER OF STAFF RESPONSIBLE	Headteacher
STATUTORY / NON-STATUTORY	Non-Statutory

Community

Unity

Opportunity

Aerial Photography

The use of aerial photography will be used to enhance and encourage further development and interests and will be used only for educational purposes, publicity and similar experiences.

Only devices owned and maintained by the school will be permitted for use on a school activity. Students and staff are not permitted to bring equipment in from home. (Except for exceptional circumstances, for example, school equipment not being available.)

Flights made by students will only be permitted when closely supervised by an adult familiar with the equipment. An adult (the spotter) should be used to 'spot' the drone in flight at all times.

Any parents or students who do not wish to be included will be given the option before any footage is taken.

The footage shot will be subject to the same data protection rules and procedures as marked out in the Data Protection Policy.

Drone Usage:

At all times the Drone will be flown mindful of the Drone Code set out by the Civil Aviation Authority

- Will be flown in sight of the pilot and spotter at all times.
- Will remain below 400feet (120 metres) to comply with no fly zones
- When flown the manufactures instructions will be followed at all times
- When offsite/onsite – will be flown at all times at the appropriate distance away from people and property of the general public in non-built up areas.
- All pilots will understand their legal obligations when flying, the 'spotter' who will be an adult will take full responsibility when the drone is being piloted by a student
- When onsite all take off and landings will be made at least 150 feet (50 metres) from students.
- When onsite all flights will be flown above 50 feet (12 metres) at a minimum.

Pre-flight checks

- The location of the flight should be familiar to the pilot and the spotter
- Visual inspection of drone including blades, shell, landing legs for any sign of damage
- Check battery level of both handset and drone is sufficient for intended use
- Ensure take off area is level and clear (objects and people)
- Rotary guards in place if needed
- Flight plan recorded and agreed with the spotter
- The risk assessment will be read by the pilots and the spotter prior to the flying activity.

Drone Users

- Only named operators may fly the drone after completion of a safety awareness briefing, induction course and competency test
- Named operators can include staff and students
- Competency tests will be carried out on the school site when the site is empty
- No training and competency = no use
- A list of named operators will be stored with the Business Manager